



College Council Meeting Summary

3:30 PM

Lecture Hall

September 11, 2012

Present: ~~Daniel Bingham~~, Russ Fillner, Elizabeth Stearns-Sims, Mike Brown, Jeff Block, Steve Lewis, Nathan Munn, Suzanne Hunger, John Hartman, Misty Greenfield, Barb McAlmond, Cindy Yarberry, Recorder: Gigi Bottenfield

Logo and Name Standards

Our new Logo must be used correctly in all internal and external documents. The Logo should not be stretched to fit the width of a page or the colors changed to different shades. When you are using the College's name several times in a document, the first reference should be "Helena College University of Montana" and subsequent times refer to the College as "Helena College". Never use acronyms to shorten or abbreviate "Helena College University of Montana". If we use our College name and logo correctly the community will do so. Our marketing and Communications Coordinator has done a tremendous job with implementing our logo and name.

College Council Members and Structure

Helena College's College Council has been meeting for 3 years and consists of Leadership members and a representative for each of the College committees. The goal of this committee is to "assess institutional direction (via priorities for action at programs/departmental level)." Meetings are held once a month, the 2nd Tuesday of the month at 3:30 in the Lecture Hall. Our institutional researcher reviewed who is required to be present at the meetings and who does not need to be here. Some people were on committees that are no longer active and therefore not required to attend. A further review of personnel representing College Council will be prepared.

2012-2022 Strategic Plan and College Committees

The 2012-2022 Strategic plan was supplied to each of the members. The plan is available for everyone on the web and the link is http://umhelena.edu/abouthc/docs/HC_strategic_plan_FINAL.pdf

The Strategic plan lists Helena College's Mission statement, Vision statement, Core themes and Strategic goals and will continually be updated and reviewed on a yearly basis. The College Committees will meet monthly, starting this month and given the initial task of connecting their core themes and goals with the College's overall plan. A deadline was given to the chairpersons.

NWCCU Year Three Accreditation Report

The timeline for The Northwest Commissions on Colleges and Universities Year Three Accreditation Report was supplied. In May 2012, our College was notified that the 3 YR report was not due until for Spring 2014. "The entire timeline was amended. While the Year Three Report and evaluation visit have been postponed one year, the Year Five Report and the final Seven and evaluation committee visit will remain as scheduled to occur in the Spring of 2015 and 2017".

College Braintrust Meeting

The College Braintrust meeting will take place tomorrow from 9 until 2. Dan Rosenburg will visit our Campus. He will help to evaluate Helena College's status as a Comprehensive Community College and how we relate to similar colleges around the country. The Student Services Dean will organize the agenda for Wednesday. The Institutional Researcher displayed various graphs comparing our College with other Two Year Colleges in Montana. These results will be discussed during the Braintrust meeting. More information will follow.

Meeting was dismissed at 4:40.